

East Midlands Shared Services Joint Committee

Minutes of the meeting held remotely via Zoom and live-streamed on YouTube on Monday 21 September 2020 from 10.32 am to 11.30 am

Membership

Present

Councillor Sam Webster (NCC, Chair)

Councillor Byron Rhodes (LCC, Vice Chair)

Councillor Eunice Campbell-Clark (NCC)

Councillor Richard Shepherd (LCC)

Absent

None

Colleagues, partners and others in attendance:

Susan Baum - LCC Finance Business Partner
Lucy Littlefair - Head of EMSS
Adrian Mann - NCC Governance Officer
Laura Pattman - NCC Strategic Director of Finance
Chris Tambini - LCC Director for Corporate Resources
Jill Turner - EMSS Business Development Manager

Call-in

Unless stated otherwise, all decisions made by the East Midlands Shared Services Joint Committee are subject to call-in. The last date for call-in is **Thursday 1 October 2020**. Decisions cannot be implemented until the next working day following this date.

10 Apologies for Absence

None.

11 Declarations of Interests

None.

12 Minutes

The Committee confirmed the minutes of the meeting held on 31 July 2020 as a correct record and they were signed by the Chair.

13 Work Plan

This item does not contain any decisions eligible for call-in.

The Chair presented the Committee's proposed work plan for the 2020/21 municipal year.

Resolved to agree the proposed Work Plan.

14 Future Meeting Dates

- **Monday 23 November at 10:30am**
- **Monday 15 March at 10:30am**

15 Exclusion of the Public

The Committee decided to exclude the public from the meeting during consideration of the remaining agenda item in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act.

16 Exempt Minutes

The Committee confirmed the exempt minutes of the meeting held on 31 July 2020 as a correct record and they were signed by the Chair.

17 Strategic and Operational Performance Report (Quarter 1)

This item does not contain any decisions that are eligible for call-in.

Jill Turner, EMSS Business Development Manager, presented a report on the operational performance of EMSS during Quarter 1, the Fit for the Future programme, the proposed transformation programme, and the Covid-19 recovery plans.

The Committee noted the report.

18 Financial Update 2020/21

This item does not contain any decisions that are eligible for call-in.

Lucy Littlefair, Head of EMSS, presented a report on the current financial performance of EMSS, the Oracle and ICT spend for the financial year as at July, and the outline savings plan for 2021 to 2023.

The Committee noted the report.